



# دليل تسجيل المقررات الدراسية

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الجامعة العربية المفتوحة  
الأردن

## خطوات تسجيل المقررات من خلال موقع التسجيل الإلكتروني

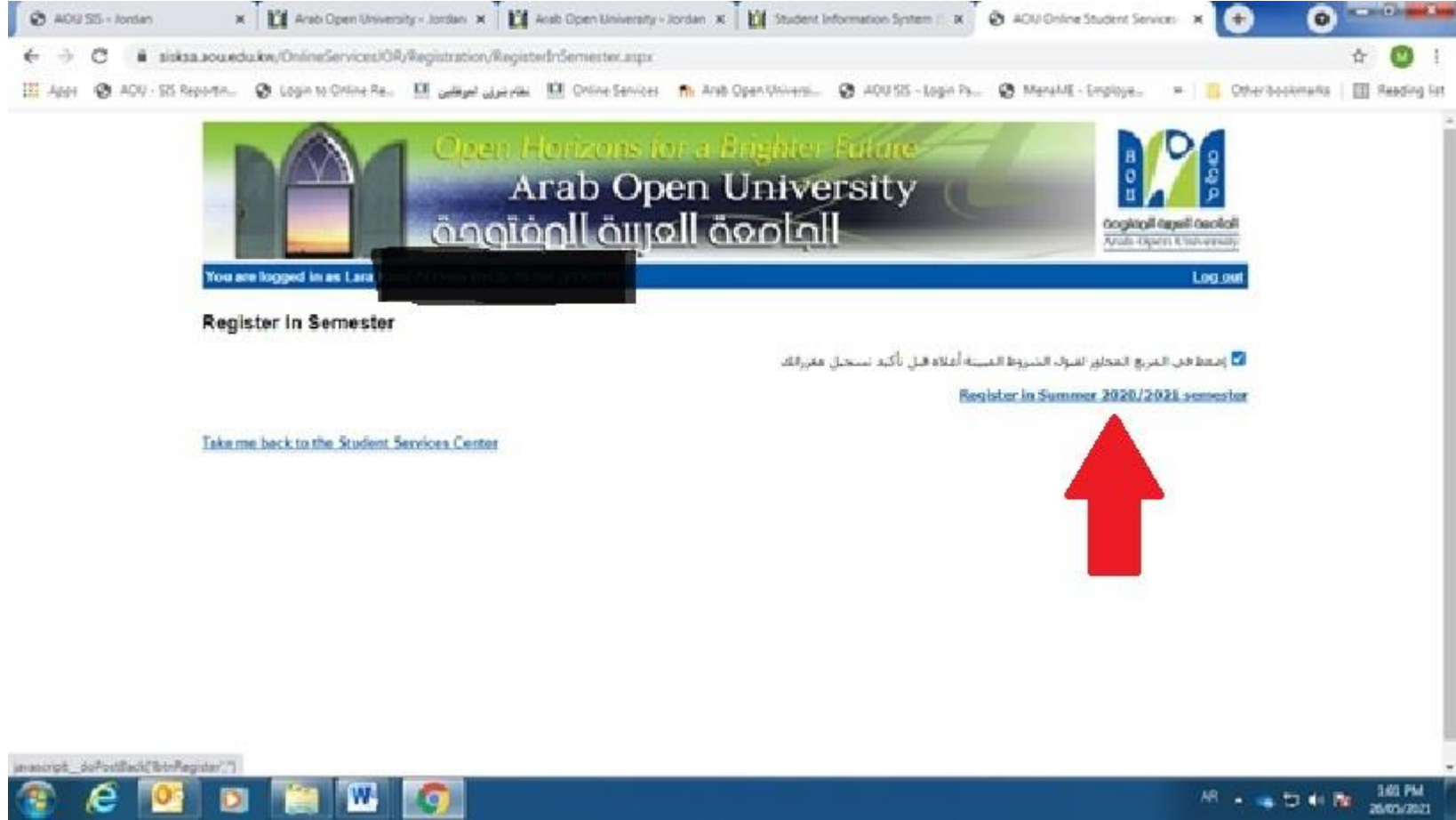
1. الدخول على صفحة الطالب /ة ثم الذهاب إلى الجزء الخاص بالتسجيل – Registration، ثم الضغط على Go to the Registration section كما هو مبين بالصورة رقم (1).

The screenshot displays the Arab Open University Online Student Services Center. The page features the university's logo and name in Arabic and English. Below the header, there is a navigation bar with 'You are logged in as' and 'Log out'. The main content area is divided into two columns. The left column contains 'Student Info' with a balance of 724.556JD, 'Registration - التسجيل:' with a red arrow pointing to the 'Go to the Registration section' link, and 'Grades Online / Transcripts'. The right column contains 'LMS:' with a 'Go to LMS' link, 'Financial - المالية:' with a 'Go to the Financial section' link, and 'Update your Personal Data in Our Records' with an 'Update' link. The browser's taskbar at the bottom shows the time as 3:09 PM on 5/26/2021.

صورة رقم (1)

2. عند الإنتهاء من قراءة تعليمات وشروط التسجيل يتم وضع علامة بالمربع المبين بالصورة رقم (2)، ومن ثم الضغط على

### Register in Summer 2020/2021 semester.



صورة رقم (2)

3. يقوم الطالب بعدها بالضغط على Go to the Registration Section كما هو مبين بالصورة رقم (3).

New Tab x AOU SIS - Jordan x Arab Open University - Jordan x Student Information System x AOU Online Student Services x +

siksa.aou.edu.kw/OnlineServicesJOR/Registration/RegistrationInstructions.aspx

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You are logged in as L... Log out

Advisor Info

Advisor Name: System-Administrator - (Sa)  
Office Location: N/A  
Email:  
Office Hours:  
Advising Period: Starts on June 15 and ends on July 12

Steps for Online Advising and Course Registration

Missing configuration

[Print Registration Form طباعة الجدول الدراسي](#)  
[Missing configuration](#)  
[Go to the Registration Section](#) ←  
[View Offered Courses for Summer 2020/2021](#)  
[Take me back to the Student Services Center](#)

Type here to search

3:10 PM  
5/26/2021

صورة رقم (3)

4. عندها سوف تنتقل إلى صفحة جديدة تحتوي على جميع المقررات المسموح لك تسجيلها، مع ملاحظة أن بعض هذه المقررات لا تكون مطروحة على الفصل الصيفي 2021/2020 ، كما هو مبين بالصورة رقم (4).



Use this page to choose your courses. To choose a course follow the steps below:

1. Click on 'View Sections' to display the sections of the course you wish to register.
2. Click on 'Enroll' to register section.
3. Click on 'Confirm' to finalize section registration. Click on 'Delete' if you wish to delete the section.
4. Click on 'Change Section' to change your section to another one of your choice.
5. You are only allowed a limited number of drops. Use them wisely.
6. Only confirmed sections will be considered as registered. Once you move to next page, non confirmed sections will be deleted.
7. Click on 'Go to Step 2' once you are done choosing your courses.

Courses Advised

Course Code	Course Name	Category	Credits	Course Price	View Sections
ACCT311	Audit of Accounting Information System		3	149.10 JOD	<a href="#">View Sections</a>
ACCT330	Financial Statement Analysis		3	149.10 JOD	<a href="#">View Sections</a>
ACCT350	Accounting of banks and insurance Institutions		3	149.10 JOD	<a href="#">View Sections</a>
ACCT412	International Audit Standards		3	149.10 JOD	<a href="#">View Sections</a>
ACCT413	International Accounting Standards		3	149.10 JOD	<a href="#">View Sections</a>
ACCT420	International Accounting		3	149.10 JOD	<a href="#">View Sections</a>
ACCT430	Field Training in Accounting		3	149.10 JOD	<a href="#">View Sections</a>
ACCT440	Research Methodology in Accounting		3	149.10 JOD	<a href="#">View Sections</a>
AR113	Arabic Communication Skills (III)		3	102.24 JOD	<a href="#">View Sections</a>
GB102	Principles of Entrepreneurship for Non-Specialists		3	127.80 JOD	<a href="#">View Sections</a>
HRM301	Human Resources Management		3	149.10 JOD	<a href="#">View Sections</a>
LAW301	Business Law		3	149.10 JOD	<a href="#">View Sections</a>
MGT301	Operation Research (1)		3	149.10 JOD	<a href="#">View Sections</a>
MGT305	Small Business Management		3	149.10 JOD	<a href="#">View Sections</a>
MKT201	Principles of Marketing		3	149.10 JOD	<a href="#">View Sections</a>
STAT201	Statistics for Managerial and Economic Sciences		3	149.10 JOD	<a href="#">View Sections</a>
STAT301	Statistical Data Analysis		3	149.10 JOD	<a href="#">View Sections</a>

Courses Registered

صورة رقم (4)

خطوات تسجيل المقررات من خلال موقع التسجيل الإلكتروني

5. يقوم الطالب بالضغط على View Sections كما هو مبين بالصورة رقم (5)، لمعرفة الشعب المتوفرة وأوقاتها ثم الضغط على Enrolled لكي يقوم بالتسجيل في تلك الشعبة، وفي حال عدم ظهور شعب فهذا يعني أن المقرر غير مطروح على الفصل الصيفي 2021/2020.

6. Only confirmed sections will be considered as registered. Once you move to next page, non confirmed sections will be deleted.  
7. Click on 'Go to Step 2' once you are done choosing your courses.

Courses Advised

Course Code	Course Name	Category	Credits	Course Price	View Sections
ACCT311	Audit of Accounting Information System		3	149.10 JOD	<a href="#">View Sections</a>
ACCT330	Financial Statement Analysis		3	149.10 JOD	<a href="#">View Sections</a>
ACCT350	Accounting of banks and insurance Institutions		3	149.10 JOD	<a href="#">View Sections</a>
ACCT412	International Audit Standards		3	149.10 JOD	<a href="#">View Sections</a>
ACCT413	International Accounting Standards		3	149.10 JOD	<a href="#">View Sections</a>
ACCT420	International Accounting		3	149.10 JOD	<a href="#">View Sections</a>
ACCT430	Field Training in Accounting		3	149.10 JOD	<a href="#">View Sections</a>
ACCT440	Research Methodology in Accounting		3	149.10 JOD	<a href="#">View Sections</a>
AR113	Arabic Communication Skills (III)		3	102.24 JOD	<a href="#">View Sections</a>
GB102	Principles of Entrepreneurship for Non-Specialists		3	127.80 JOD	<a href="#">View Sections</a>
HRM301	Human Resources Management		3	149.10 JOD	<a href="#">View Sections</a>
LAW301	Business Law		3	149.10 JOD	<a href="#">View Sections</a>
MGT301	Operation Research (1)		3	149.10 JOD	<a href="#">View Sections</a>
MGT305	Small Business Management		3	149.10 JOD	<a href="#">View Sections</a>
MKT201	Principles of Marketing		3	149.10 JOD	<a href="#">View Sections</a>
STAT201	Statistics for Managerial and Economic Sciences		3	149.10 JOD	<a href="#">View Sections</a>
STAT301	Statistical Data Analysis		3	149.10 JOD	<a href="#">View Sections</a>

(Sections for Course ACCT311)

Section	Tutor	Schedule (Location : days (tutorial time))	Status	Action Type 1
1	Mr. To-Be-Assigned - (Tba)	323: Weekly: Su; 16:00 to 18:00	Open	Enrolled

Please note that the tutor may change without prior notice.

Courses Registered

صورة رقم (5)

6. بعد قيامك باختيار الشعبة التي ترغب بتسجيلها سوف ذلك المقرر والشعبة بالأسفل كما هو مبين بالصورة رقم (6)، ومن أجل تأكيد

تسجيلك عليك الضغط على كلمة **Confirm**.

New Tab | AOU SIS - Jordan | Arab Open University - Jordan | Student Information System | AOU Online Student Services

sisksa.aou.edu.kw/OnlineServices/JOR/Registration/Registration.aspx

Course Code	Course Name	Credits	Price	Action
ACCT430	Field Training in Accounting	3	149.10 JOD	<a href="#">View Sections</a>
ACCT440	Research Methodology in Accounting	3	149.10 JOD	<a href="#">View Sections</a>
AR113	Arabic Communication Skills (III)	3	102.24 JOD	<a href="#">View Sections</a>
GB102	Principles of Entrepreneurship for Non-Specialists	3	127.80 JOD	<a href="#">View Sections</a>
HRM301	Human Resources Management	3	149.10 JOD	<a href="#">View Sections</a>
LAW301	Business Law	3	149.10 JOD	<a href="#">View Sections</a>
MGT301	Operation Research (1)	3	149.10 JOD	<a href="#">View Sections</a>
MGT305	Small Business Management	3	149.10 JOD	<a href="#">View Sections</a>
MKT201	Principles of Marketing	3	149.10 JOD	<a href="#">View Sections</a>
STAT201	Statistics for Managerial and Economic Sciences	3	149.10 JOD	<a href="#">View Sections</a>
STAT301	Statistical Data Analysis	3	149.10 JOD	<a href="#">View Sections</a>

(Sections for Course MGT305)

Section	Tutor	Schedule (Location : days (tutorial time))	Status	Action Type 1
1	Mr. To-Be-Assigned - (Tba)	323: Weekly: We; 18:00 to 20:00	Open	

Please note that the tutor may change without prior notice.

Courses Registered

Course Code	Section	Credits	Tutor	Price	Schedule (Frequency: From-To: Location : days (tutorial time))	Status	Status Date	Action Type 1	Action Type 2
ACCT311	1	3		.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : Su: (16:00 - 18:00)	Dropped	5/26/2021 3:17:51 PM	<a href="#">Activate</a>	
ACCT412	1	3		.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : Sa: (08:00 - 10:00)	Dropped	5/26/2021 3:17:45 PM	<a href="#">Activate</a>	
MGT305	1	3		.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : We: (18:00 - 20:00)	Not Confirmed	5/26/2021 3:18:22 PM	<a href="#">Confirm</a>	<a href="#">Delete</a>

Go to Step 2 (Financial)  
Cancel my requests and take me back to the Student Services Center

3:18 PM  
5/26/2021

صورة رقم (6)

7. في حال رغبة بحذف مقرر قمت بتسجيله من أجل تسجيل مقرر آخر، أو تقليل العبء الدراسي، عندها تقوم بالضغط على Dropped، عندما سوف تتغير حالة التسجيل من Enrolled إلى Dropped كما هو مبين بالصورة رقم (7).

New Tab x AOU SIS - Jordan x Arab Open University - Jorda x Student Information System x AOU Online Student Services x +

sisksa.aou.edu.kw/OnlineServicesJOR/Registration/Registration.aspx

ACCT330	Financial Statement Analysis	3	149.10 JOD	<a href="#">View Sections</a>
ACCT350	Accounting of banks and insurance Institutions	3	149.10 JOD	<a href="#">View Sections</a>
ACCT412	International Audit Standards	3	149.10 JOD	<a href="#">View Sections</a>
ACCT413	International Accounting Standards	3	149.10 JOD	<a href="#">View Sections</a>
ACCT420	International Accounting	3	149.10 JOD	<a href="#">View Sections</a>
ACCT430	Field Training in Accounting	3	149.10 JOD	<a href="#">View Sections</a>
ACCT440	Research Methodology in Accounting	3	149.10 JOD	<a href="#">View Sections</a>
AR113	Arabic Communication Skills (III)	3	102.24 JOD	<a href="#">View Sections</a>
GB102	Principles of Entrepreneurship for Non-Specialists	3	127.80 JOD	<a href="#">View Sections</a>
HRM301	Human Resources Management	3	149.10 JOD	<a href="#">View Sections</a>
LAW301	Business Law	3	149.10 JOD	<a href="#">View Sections</a>
MGT301	Operation Research (1)	3	149.10 JOD	<a href="#">View Sections</a>
MGT305	Small Business Management	3	149.10 JOD	<a href="#">View Sections</a>
MKT201	Principles of Marketing	3	149.10 JOD	<a href="#">View Sections</a>
STAT201	Statistics for Managerial and Economic Sciences	3	149.10 JOD	<a href="#">View Sections</a>
STAT301	Statistical Data Analysis	3	149.10 JOD	<a href="#">View Sections</a>

Courses Registered

Course Code	Section	Credits	Tutor	Price	Schedule (Frequency: From-To: Location : days (tutorial time))	Status	Status Date	Action Type 1	Action Type 2
ACCT311	1	3		.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : Su: (16:00 - 18:00)	Dropped	5/26/2021 3:17:51 PM	<a href="#">Activate</a>	
ACCT412	1	3		.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : Sa: (08:00 - 10:00)	Dropped	5/26/2021 3:17:45 PM	<a href="#">Activate</a>	
MGT305	1	3		150.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : We: (18:00 - 20:00)	Enrolled	5/26/2021 3:19:19 PM		<a href="#">Drop</a>

[Go to Step 2 \(Financial\)](#)  
[Cancel my requests and take me back to the Student Services Center](#)

3:19 PM  
5/26/2021

صورة رقم (7)

خطوات تسجيل المقررات من خلال موقع التسجيل الإلكتروني



8. عند الإنتهاء من عملية التسجيل وتأكيده جميع المقررات التي ترغب بتسجيلها تقوم بالضغط على Go to Step 2 (Financial) ، لمعرفة تفاصيل الرسوم الفصلية المطلوبة كما هو مبين بالصورة رقم (8).

Arab Open University - Jorda x Student Information System x AOU Online Student Services x Microsoft Office Home x jdi Maraqa - Outlook - البريد x +

sisksa.aou.edu.kw/OnlineServices/JOR/Registration/Registration.aspx

Course Code	Section	Credits	Tutor	Price	Schedule (Frequency: From-To: Location : days (tutorial time))	Status	Status Date	Action Type 1	Action Type 2
ACCT330		3		149.10 JOD	Financial Statement Analysis			<a href="#">View Sections</a>	
ACCT350		3		149.10 JOD	Accounting of banks and insurance Institutions			<a href="#">View Sections</a>	
ACCT412		3		149.10 JOD	International Audit Standards			<a href="#">View Sections</a>	
ACCT413		3		149.10 JOD	International Accounting Standards			<a href="#">View Sections</a>	
ACCT420		3		149.10 JOD	International Accounting			<a href="#">View Sections</a>	
ACCT430		3		149.10 JOD	Field Training in Accounting			<a href="#">View Sections</a>	
ACCT440		3		149.10 JOD	Research Methodology in Accounting			<a href="#">View Sections</a>	
AR113		3		102.24 JOD	Arabic Communication Skills (III)			<a href="#">View Sections</a>	
GB102		3		127.80 JOD	Principles of Entrepreneurship for Non-Specialists			<a href="#">View Sections</a>	
HRM301		3		149.10 JOD	Human Resources Management			<a href="#">View Sections</a>	
LAW301		3		149.10 JOD	Business Law			<a href="#">View Sections</a>	
MGT301		3		149.10 JOD	Operation Research (1)			<a href="#">View Sections</a>	
MGT305		3		149.10 JOD	Small Business Management			<a href="#">View Sections</a>	
MKT201		3		149.10 JOD	Principles of Marketing			<a href="#">View Sections</a>	
STAT201		3		149.10 JOD	Statistics for Managerial and Economic Sciences			<a href="#">View Sections</a>	
STAT301		3		149.10 JOD	Statistical Data Analysis			<a href="#">View Sections</a>	

Courses Registered

Course Code	Section	Credits	Tutor	Price	Schedule (Frequency: From-To: Location : days (tutorial time))	Status	Status Date	Action Type 1	Action Type 2
ACCT311	1	3		.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : Su: (16:00 - 18:00)	Dropped	5/26/2021 3:17:51 PM	<a href="#">Activate</a>	
ACCT412	1	3		.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : Sa: (08:00 - 10:00)	Dropped	5/26/2021 3:17:45 PM	<a href="#">Activate</a>	
MGT305	1	3		150.00 JOD	Weekly: 10/Jul/2021-25/Aug/2021: 323 : We: (18:00 - 20:00)	Enrolled	5/26/2021 3:19:19 PM		<a href="#">Drop</a>

[Go to Step 2 \(Financial\)](#)   
[Cancel my requests and take me back to the Student Services Center](#)

Type here to search

6:24 PM 5/26/2021

صورة رقم (8)

خطوات تسجيل المقررات من خلال موقع التسجيل الإلكتروني